

Date:

**Client File**

**Case File**

If you have not already designated a beneficiary for your Canada RSP or Canada RIF or would like to change the beneficiary, please complete the following and return it to the address provided below (not applicable in Québec):

1. RSP/RIF annuitant (owner)

<b>RSP/RIF Plan Number:</b>	
<b>Name (First and Last):</b>	
<b>Address (Street/City/Province/Postal Code):</b>	
<b>Social Insurance Number (for tax reporting purposes):</b>	

2. I designate the person named below as the beneficiary of my RSP/RIF(not applicable in Quebec):

<b>Name of Beneficiary (First and Last):</b>	
<b>Relationship to you:</b>	
<b>Date of Birth (dd/mmm/yyyy):</b> (Required if your spouse is named beneficiary)	__ / ____ / ____

\* If this is a change of beneficiary to an existing plan, a witness's signature is required. Please note that the witness can be anyone other than the beneficiary.

<b>Witness's Signature:</b>	
<b>Date:</b>	

3. RSP/RIF annuitant's signature and date of designation for the request:

<b>Signature:</b>	
<b>Date:</b>	

**Once fully completed, the form can be sent by:**

- MAIL to: P.O. Box 2390, Station D • Ottawa, Ontario K1P 1K8 - for The Canada RSP/RIF
- COURIER delivery: 2500 Solandt Rd • Suite 100 • Kanata, Ontario K2K 3G5

**If you require further information, please contact Customer Service, Monday to Friday, 8 a.m. to 8 p.m. (ET) at:**

- for Certificate Bonds or The Canada RSP/RIF 1 800 575-5151
- by TTY(teletypewriter) 1 800 354-2222

Please visit us online at: [csb.gc.ca](http://csb.gc.ca)

The personal information provided on this form is protected under the provisions of the **PRIVACY ACT** and will be used solely for the purpose for which it was collected.